

## **FACT SHEET – NSW Master licence holders, 1 November 2008 Deadline for 1C & 1D Licence Holders**

- In late August 2007, every security industry licensee received a comprehensive Information Package from the Security Industry Registry (SIR) with Fact Sheets on various aspects of the 1 September 2007 security legislation changes. Class 1 & 2 licensees also received an *Application to Surrender, Retain or Take-up Class 1 and/or Class 2 Licence Subclasses* in order to transition their licences to the new licence subclasses.
- Licensees were advised by the SIR that an application to take-up or retain any Class 1 licence subclass committed the licensee to undertake mandatory training/assessment by set deadlines. As indicated in the SIR's Fact Sheet 3, each Class 1 licensee has a single deadline in which to satisfy the training upgrade requirements for all of the subclasses they elected to take-up or retain.
- Licensees that submitted an *Application to Surrender, Retain or Take-up Class 1 and/or Class 2 Licence Subclasses* signed a Licensee Declaration that included the statement "I understand that my licence may be revoked if I fail to upgrade my training, in relation to any Class 1 licence subclasses I have requested, by the deadline set by the Security Industry Registry".
- Every licensee that retained or took up Class 1 subclasses was sent an acknowledgement letter containing the following paragraph:

"You have until [deadline was inserted] to supply the Security Industry Registry with evidence that you have upgraded your training to the new standard/s for the Class 1 licence subclass/es you have applied to retain or take-up. If you have not already done so, you should make urgent contact with an approved Registered Training Organisation to commence this process."

- In addition to the information sent personally to licensees, the training upgrade requirements have been widely communicated by the SIR, approved security industry associations, unions, employers and Registered Training Organisations through a variety of means.
- Each licensee's training deadline is based on the highest risk subclass (in terms of public safety implications) that they elected to retain or take-up. The deadline for 1F licensees (Armed Guards) was 1 August 2008. The next training deadline is 1 November 2008 for the approximately 25,000 licensees that applied to hold subclasses 1C (Crowd Controllers) and/or 1D (Guard Dog Handlers).
- The deadline for licensees holding subclasses 1C and/or 1D (but not also 1F) was originally 1 September 2008. In April 2008, the SIR revised the deadline to 1 November 2008 and communicated that change via approved security industry associations and approved RTOs.
- There is no provision for the SIR to revoke only particular subclasses while allowing a licensee to retain subclasses for which they have satisfied the associated training upgrade requirements or for which there are no new requirements (i.e. Class 2 subclasses). Any licensee that only partially satisfies their training upgrade requirements must either take action to surrender the subclass/es for which they have not attained the required competencies, or apply for a new licence (post-revocation) with the subclasses for which they have satisfied training requirements.
- Licensees that wish to surrender subclasses for which they are unable to satisfy the training requirements must complete an *Application for Amendment or Replacement of an Individual Licence* (available from the SIR's website - [www.police.nsw.gov.au/sir](http://www.police.nsw.gov.au/sir)) and lodge it with the SIR. If the licence subclass that is surrendered is the highest risk subclass held, the licensee's training deadline will be adjusted. For example, a 1AC licensee who surrenders subclass 1C will cease to be subject to the 1 November 2008 deadline and will instead have until 1 September 2009 to complete the training requirements for subclass 1A.
- A document detailing the training requirements for all Provisional and Class 1 licence subclasses is available on the SIR's website ([www.police.nsw.gov.au/sir](http://www.police.nsw.gov.au/sir)).