

ASIAL CPD Program for Licensed Security Businesses in Victoria July 2010

Licensing requirements of the *Private Security Act 2004*, Section 26 (3)

To qualify a security business for licensing, the Nominee must:

(a) possess the qualifications, knowledge, training or experience approved by the Chief Commissioner in relation to each activity or any aspect of each activity authorised under the licence (which is a Certificate IV in Security & Risk Management qualification)

or

(b) be a member of one or more approved security industry organisations, membership of which the Chief Commissioner considers is relevant to each activity or any aspect of each activity authorised under the licence (which includes agreeing to supply a CV outlining a minimum of five years experience in the security industry and committing to a Continuing Professional Development program).

Continuing Professional Development requirements

ASIAL's CPD program for licensed Security Business in Victoria is composed of the following elements –

1. NUMBER OF POINTS TO BE COMPLETED

A nominee with a licence condition requiring Continuing Professional Development must complete 12 points of professional development annually.

Should the nominee attain the qualification of Certificate IV in Security & Risk Management the requirement for CPD will cease. If the qualified nominee ceases with the relevant security business, the new nominee will be subject to the licensing requirements as stipulated in Section 26 (3) of the *Private Security Act 2004*.

2. TYPES OF CPD TO BE COMPLETED

Continuing Professional Development must consist of any combination of **at least two** of the following:

Notes:

PPH = points per hour; **Cap** indicates the maximum number of points a nominee can earn by this method in a given CPD year (1st July XX – 30th June XX)

Fractional points – the minimum number of points that can be allocated is .5; points below .25 will be rounded down; points at .25 and above will be rounded up.

Category 1: professional activities

This includes –

Item	PPH	Cap
ASIAL Industry Briefings inclusive of breakfast briefings, Awards for Excellence, Security Exhibition.	2	6
Other industry briefings	1	3
Industry related reference/liaison group	.5 per meeting	3
Presenting/teaching/lecturing (1 st occurrence only – no repeats)	3	3
Subscription to the industry Journal – Security Insider	.5	3
Articles published in industry journal – Security Insider (minimum of 500 words)	.5 per issue	3

Category 2: an activity with a stated development outcome.

This includes self-paced learning which does not require formal assessment.

Typical **examples of** these types of activities are –

Item	PPH	Cap
On-line learning – for nominees within the metropolitan area and are considered under the Accessibility/Remoteness Index of Australia - Search facility to fall into the Highly Accessible and Accessible categories, the following points apply.	1	6
On-line learning for nominees in outer metropolitan areas and are considered under the Accessibility/Remoteness Index of Australia - Search facility to fall into the Moderately Accessible, Remote or Very Remote categories the following points apply	1	9
ASIAL Seminar/Workshops	2	6

Other relevant Workshop/Seminar	1	3
ASIAL Conference	1	9
Other relevant Conferences	1	3

For seminars, conferences and forums, only the hours of the actual presentations may be counted.

Category 3: A learning activity which is conducted by a Registered Training Organisation accredited to conduct training for the security industry sector and which includes formal assessment of learning outcomes.

The learner must be assessed as competent to be entitled to claim the relevant points in this category. Learners assessed as not yet competent will be entitled to claim the points relevant to category 2. These activities must be either –

1. units of competency aligned to the CPP07 Property Services Training Package and providing a pathway to achieving a qualification

or

2. a unit of competency or accredited course that that contributes to the nominees development in area of business management or compliance, governance and ethical conduct

or

3. courses developed by an Approved Security Organisation specifically for the security industry.

A list of proposed courses is at Attachment A.

Item	PPH	Cap
Unit of competency or accredited course aligned to CCP07	1	6
Unit of competency or accredited course	1	6
Courses developed by ASOs	1	6

Attachment A

NB: Licensing Services Division (LSD) have advised that although the following units contribute towards obtaining CPD points they will not be recognised for licensing purposes in Victoria (i.e. units do not contribute to achieving the qualification Certificate IV in Security & Risk Management).

For a list of LSD accredited Registered Training Organisation in Victoria go to www.asial.com.au, centre for compliance/licensing and then click on Licensing Services Division.

1. Units of competency aligned to the CPP07 Property Services Training Package.

Points Allocation – generally 1 CPD point per hour of on-line training

CORE UNITS – 1 to 11

1.	PRSSM401A	Manage a safe workplace	Core
2.	PRSSM402A	Implement effective communication techniques	Core
3.	BSBFLM403B	Manage effective workplace relationships	Core
4.	PRSSM404A	Advise on security needs	Core
5.	BSBCMN402A	Develop work priorities	Core
6.	PRSSM406A	Monitor and review security operations	Core
7.	PRSSM407A	Facilitate workplace briefing and debriefing processes	Core
8.	PRSSM414A	Identify and assess assets	Core
9.	PRSSM413A	Assess threat	Core
10.	PRSSM409A	Assess risks	Core
11.	BSBFLM402A	Show leadership in the workplace	Core

ELECTIVE UNITS – 1 to 19

1.	PRSSM408A	Lead work teams	Elective
2.	PRSSM410A	Interpret information from advanced security equipment	Elective
3.	PRSSM411A	Manage monitor centres	Elective
4.	PRSSM412A	Coordinate field staff activity from control room	Elective
5.	PRSSM415A	Undertake case management of investigations	Elective
6.	PRSSM416A	Prepare a detailed tender	Elective
7.	BSBCMN410A	Co-ordinate implementation of customer service strategies	Elective
8.	BSBFLM409B	Implement continuous improvement	Elective
9.	BSBCMN412A	Promote innovation and change	Elective
10.	BSBSBM401A	Establish business and legal requirements	Elective
11.	BSBCMN406A	Maintain business technology	Elective
12.	BSBCMN407A	Coordinate business resources	Elective

13.	BSBCM408A	Report on financial activity	Elective
14.	PRSSM417A	Commission or decommission networked security system	Elective
15.	PRSSM418A	Maintain networked security system	Elective
16.	PRSSM419A	Install networked security system	Elective
17.	PRSSM420A	Determine security system configurations	Elective
18.	PRSSM421A	Configure security devices on IT networks	Elective
19.	PRSSM422A	Identify and diagnose security systems or network fault	Elective

2. Courses developed by an Approved Security Organisation specifically for the security industry.

Courses developed by ASIAL specifically for the security industry

	CPD points eligibility
Your Security Business Fundamentals	1
Managing Your Security Business	1
Electronic Security Project Management	2
Fitness For Work Tutorial – Employee	0.5
Fitness For Work Tutorial – Supervisor	0.5